



SERVICE COMMISSIONS DEPARTMENT

52 - 58 Woodford Street, Newtown

Port of Spain, Trinidad, W.I.

Tel: (868) 623-2991-6/ Fax: 623-5972/ Website: www.scd.org.tt

PUBLIC NOTICE

Examination for Clerk I

The 2018 Civil Service Entrance Examination for the office of Clerk I will be held on **Saturday 8th September, 2018.**

Persons who have applied for this position are required to visit the Department's Website at www.scd.org.tt or contact the Department at 623-2991-6 Ext 2218/2221 for further information.

Trinidad candidates for the 2018 Civil Service Entrance Examination for the office of Clerk I whose names are listed on the link provided below, are required to visit the Service Commissions Department, 52-58 Woodford Street, Newtown, Port of Spain, during the hours of 8:00a.m. - 2:00p.m. to collect their notification letters. The Department will entertain listed candidates according to surnames on the following dates as indicated below:

SURNAMES	DATES TO COLLECT
A, B	26 th July, 2018
C,D, E	27 th July, 2018
F, G, H, I	30 th July, 2018
J, K, L	31 st July, 2018
M, N, O	2 nd August, 2018
P, Q, R	3 rd August, 2018
S	6 th August, 2018
T, U, V, W, X, Y, Z	7 th August, 2018

Tobago candidates for the **2018 Civil Service Entrance Examination for the office of Clerk I** whose names are listed on the link provided below, are asked to visit the Service Commissions Department, 41A Wilson Road, Scarborough, Tobago, during the hours of 8:00a.m. - 2:00p.m. from Monday 6th to Wednesday 8th August 2018.

The Examination will comprise of Multiple Choice questions based on General Knowledge, English Language and Mathematics.

- Candidates please note that a proper form of identification (**Driver's Permit, National Identification Card or Passport**) is required to receive your notification letter.

In the event that you are unable to collect your letter in person, you may designate a person to collect on your behalf. The designated person will be required to provide an authorization letter from you with a copy of your identification along with their identification.

- Candidates visiting the Service Commissions Department must adhere to the Department's dress code viz:
 - No Sleeveless/Halter Tops/Thin Straps
 - No See Through Tops or Vests
 - No Short Pants or Three Quarter Pants
 - No Slippers
 - No Unbuttoned Shirts or Chest Exposed
 - No Hats or Caps